

**NEW MEXICO ASSOCIATION OF COUNTY AGRICULTURAL AGENTS
FOUNDATION
INDIVIDUAL SCHOLARSHIP APPLICATION FORM**

Attach additional pages as needed to submit complete information.
Submit to the NMACAA Foundation Secretary at least 30 days prior to the event.

Name _____

Mailing Address _____

City _____ State _____ Zip _____ Phone: Cell () _____

Office () _____

Present position _____

Years in position _____ NMACAA Member as of March 15, current year? Yes No

Amount requested from NMACAA Foundation \$ _____

Description and purpose of activity to be funded _____

Dates that you will attend the course, tour, or event _____

Has applicant ever received an NMACAA Scholarship? Yes No If yes, give total amount received:

\$ _____

1. Describe in detail your plan for training or event (sponsoring institution, location, course or event dates and activity itinerary, travel plans). Attach agenda.

2. State how this training or event will help increase your competency as an Extension worker.

3. Finances: Describe **in detail** your estimated total cost of the event and how the funds will be spent (i.e., tuition, fees, books, supplies, travel, lodging, meals, etc.). **This will be the same as your out-of-state or out-of-county travel request.**

| | |
|---|----------|
| Meals: # _____ meals @ _____ | \$ _____ |
| Lodging: _____ | \$ _____ |
| Plane (economy): _____ | \$ _____ |
| Auto: Official Vehicle _____ Private Vehicle _____ miles @ _____/mile | \$ _____ |
| Rental Car: _____ | \$ _____ |
| Registration Fee: _____ | \$ _____ |
| Includes meals? _____ Includes lodging? _____ | |
| Other: _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| TOTAL COST | \$ _____ |

What is your plan to pay for these expenses? Please list below:

Amount received from NMSU (county budget or other expense account)\$ _____

Amount received from sources other than NMSU (this scholarship, personal, etc.)\$ _____

My signature verifies that I am a paid member of the NMACAA.

Signature of applicant _____

Date _____

NOTE:

--If approved by the NMACAA Foundation, funding is reimbursed by the Foundation after attending the function.

--Receipts for reimbursement must be submitted to the Foundation Treasurer within 60 days of returning from the function.